

**TOWN COUNCIL  
AGENDA  
August 2, 2010**

The Town Council meeting will be held in the Moose Hill Council Chambers, Town Hall, 268B Mammoth Road, Londonderry. Regular meetings are cablecast live and videotaped for the convenience of our viewers at home. ***All regular meetings will be adjourned by 10:00pm unless otherwise notified.***

- 7:00 PM
- I. CALL TO ORDER
  - II. PUBLIC COMMENT
    - A. Janet Cichocki
  - III. PUBLIC HEARING
    - A. Resolution #2010-19 - Relative to renaming the Class VI portion of Spring Road located between Kitt Lane and Hovey Road
    - B. Resolution #2010-20 - Relative to renaming the Class VI portion of Spring Road located between Trolley Car Lane and I-93
  - IV. OLD BUSINESS
    - A. Review of draft 2010 Open Space Task Force Charge
    - B. Economic Development Update – Andre Garron; Bella Tucker Home Improvement Group
  - V. NEW BUSINESS
    - A. FY10 Operating Budget – Preliminary Year-End Results
  - VI. APPROVAL OF MINUTES
    - A. Minutes of Council's Public Meeting of 7/15/10
  - VII. OTHER BUSINESS
    - A. Liaison Reports
    - B. Town Manager Reports

C. Board/Committee Appointments/Reappointments

VIII. ADJOURNMENT

IX. MEETING SCHEDULE:

- A. Town Council Meeting – August 23, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM
- B. Town Council Meeting – September 13, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM
- C. Town Council Meeting – September 20, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM

## **SUPPORTING DOCUMENTATION COUNCIL MEETING OF AUGUST 2, 2010**

- I. CALL TO ORDER
- II. PUBLIC COMMENT
  - A. Janet Cichocki – Ms. Cichocki has expressed an interest in serving on the Heritage Commission as an alternate member.
- III. PUBLIC HEARING
  - A. Resolution #2010-19 - Relative to Renaming the Class VI Portion of Spring Road Located Between Kitt Lane and Hovey Road – Members of the Street Naming Task Force will be in attendance to present the group's recommendation on this Resolution.
  - B. Resolution #2010-20 - Relative to Renaming the Class VI Portion of Spring Road Located Between Trolley Car Lane and I-93 - Members of the Street Naming Task Force will be in attendance to present the group's recommendation on this Resolution.
- IV. OLD BUSINESS –
  - A. Review of draft 2010 Open Space Task Force Charge – Mike Speltz will meet with the Council to review the draft Charge.
  - B. Economic Development Update – Community Development Director Andre Garron will brief the Council on economic development activities; the focus of this meeting's presentation is the community effort to retrofit the Bella Tucker residence. (Several businessmen have expressed an interest in meeting with the Council regarding economic development and the planning process in Londonderry, however scheduling remains a challenge; Andre will continue to pursue these opportunities.)
- V. NEW BUSINESS –
  - A. FY10 Operating Budget – Preliminary Year-End Results – Attached is a memo including financial information which presents initial, unaudited financial results from the fiscal year ending June 30, 2010.

VI. APPROVAL OF MINUTES – Minutes of the Council’s Public Meeting of 7/15/10.

VII. OTHER BUSINESS

D. Liaison Reports –

E. Town Manager Reports –

F. Board/Committee Appointments/Reappointments -

VIII. ADJOURNMENT –

MEETING SCHEDULE:

- D. Town Council Meeting – August 23, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM
- E. Town Council Meeting – September 13, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM
- F. Town Council Meeting – September 20, 2010, Moose Hill Council Chambers, Town Council, 7:00 PM

## **FOLLOW-UP FROM COUNCIL'S July 15, 2010 MEETING**

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ISSUE	ACTION	RESPONSIBILITY
Open Space Task Force	Continue Review and Discussion <i>(In process)</i>	Mike S./ TC
LFD Staffing Analysis	Impact of contracting Ambulance <i>(In process)</i>	Dave/Chief M
Street Name Changes	Post 8/2/10 Hearing <i>(Done)</i>	Dave/Margo
MHT Police Contract	Council maintained current policy to offer service <i>(LPD Admin to pursue)</i>	Chief Hart
Mosquito Spraying	Spray Commons/Schools if threat evident <i>(Health Officer to monitor)</i>	Richard/Dragon
Town Historian	Seek replacement for Marilyn <i>(In process)</i>	Dave/Margo

## **FOLLOW-UP FROM COUNCIL'S June 7, 2010 MEETING**

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ISSUE	ACTION	RESPONSIBILITY
Littering	Review current ordinances/input from Beautify L-Derry re: sign postings <i>(In process)</i>	Dave/BL

# Janet M. Cichocki

July 26, 2010

Margo Lapietro  
Executive Assistant-Town Manager/Town Council  
Londonderry Town Hall  
268B Mammoth Road  
Londonderry, NH 03053

Dear Margo:

I was told by Arthur Rugg of the Heritage Commission that I need to write to you regarding my interest in the Heritage Commission.

I wish to submit my name for a position of Alternate on the Heritage Commission.

Please advise me if there is anything else I need to do in order to become part of the commission.

Sincerely,

Janet M. Cichocki

## Application for Admission

Name Janet M Cichocki Address 4 Hampshire Lane

Phone (Home) 432-5849 Phone (Work or Cell) \_\_\_\_\_

E-mail Address jmcichocki@myfairpoint.net Employer (if applicable) \_\_\_\_\_

**List the organizations you belong to and positions held.**

SEFAC

**Please share information about your family?**

we have raised three ch. Idren in our town and  
are now empty nesters starting on our retirement

**How do you hope to benefit from being in the program?**

I hope to gain a better understanding of our town government  
that will allow me to choose a committee that will best fit  
my skills to volunteer for.

**How long have you been a Londonderry resident?** 33 years

**What experiences, background or qualities would you bring to the Leadership program?**

I have 40 yrs experience in the business arena. The  
last 25 yrs were spent bringing a start-up company to  
10M annual sales in the high-tech medical equipment  
field as a Sr manager.

**How might you serve the community following your involvement?**

I would like to serve the community by being involved in our town in a department or committee where I can make a substantive contribution.

**Do you anticipate any issues, which may interfere with attendance or participation in sessions? If yes, please explain.**

No

**What issues do you feel are facing Londonderry in the next 2-5 years?**

**What are your proposed solutions or suggestions in addressing these issues?**

I believe that the town needs to find a way to increase our business base by attracting stable businesses to our town. This should help lower our tax base for residents and thus keep more of our retirees in town instead of forcing them out because they can't afford to stay. This would also help younger families that also can't afford to live here. A balance needs to be found to keep Londonderry alive with the young, the old and the middle.

**Is there anything you would like to add that might help the Selection Committee know more about you?**

I leave this town, Rte 11A as a commuter to MA everyday for 38 yrs. Coming home has always been a respite from the humdrum and noise and chaos of the Commuk. Once I reached exit 1, my life slowed down and my stress level diminished. Being home means being at peace. I can sit on my deck and enjoy the birds and the sunshine or the sky. It's very much like being on vacation and it is something that should never be taken away from the citizens of Londonderry.

**Questions contact: Mark Oswald 432-0538 or Pollyann Winslow 421-0635**

**This application must be delivered to the attention of Margo Lapietro, Town Hall, 268B Mammoth Road, Londonderry, NH 03053 by September 1st , 2009.** Please note there is a \$100 fee to cover monthly dinner costs and handouts. Please enclose check with application and make check out to "Town of Londonderry" and in memo section put "Leadership Londonderry".

# **RESOLUTION 2010-19**

## **A Resolution Relative to renaming the Class VI portion of Spring Road located between Kitt Lane and Hovey Road**

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First Reading: 7/15/10  
Second Reading/Public Hearing: 8/2/10  
Adopted: X/XX/XX

- WHEREAS** The Town of Londonderry is enabled by NH RSA 231:133 to name public highways; and
- WHEREAS** The Town Council established a Street Naming System Task Force to enhance public safety by reviewing and correcting addresses which are non-compliant with NH 9-1-1 addressing standards; and
- WHEREAS** Multiple sections of Spring Road have been identified as non-compliant; and
- WHEREAS** The Task Force, in cooperation and consultation with property owners recommend the following alternate street names.

**NOW THEREFORE BE IT RESOLVED** by the Londonderry Town Council that the class VI section of Spring Road, located between Kitt Lane and Hovey Road be renamed “Stage Coach Lane”, to become effective 60 days after adoption of this resolution. Properties with frontage will be assigned new addresses according to the Town Addressing policy.

Paul DiMarco, Chairman  
Town Council

( TOWN SEAL )

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Marguerite A. Seymour  
Town Clerk/Tax Collector

**A TRUE COPY ATTEST:**  
xx/xx/xx

# **RESOLUTION 2010-20**

## **A Resolution Relative to renaming the Class VI portion of Spring Road located between Trolley Car Lane and I-93**

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First Reading: 7/15/10  
Second Reading/Public Hearing: 8/2/10  
Adopted: X/XX/XX

- WHEREAS** The Town of Londonderry is enabled by NH RSA 231:133 to name public highways; and
- WHEREAS** The Town Council established a Street Naming System Task Force to enhance public safety by reviewing and correcting addresses which are non-compliant with NH 9-1-1 addressing standards; and
- WHEREAS** Multiple sections of Spring Road have been identified as non-compliant; and
- WHEREAS** The Task Force, in cooperation and consultation with property owners recommend the following alternate street names.

**NOW THEREFORE BE IT RESOLVED** by the Londonderry Town Council that the class VI section of Spring Road, located between Trolley Car Lane and Interstate 93 be renamed “Trolley Car Lane”, to become effective 60 days after adoption of this resolution. Properties with frontage will be assigned new addresses according to the Town Addressing policy.

Paul DiMarco, Chairman  
Town Council

( TOWN SEAL )

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Marguerite A. Seymour  
Town Clerk/Tax Collector

**A TRUE COPY ATTEST:**  
*xx/xx/xx*

## **LONDONDERRY 2010 OPEN SPACE TASKFORCE “COMMITTEE CHARGE”**

### **PURPOSE:**

The 2010 Londonderry Open Space Taskforce (“Task Force”) shall develop a plan to fulfill the Master Plan mandate to “protect the natural resources needed to sustain a livable Londonderry” (Chapter 4, Introduction), to support the development of an updated Master Plan in 2011, and to confirm the economic viability of the plan..

### **SCOPE OF WORK**

The Task Force shall conduct its work in three phases:

Phase I: Develop detailed information on the town’s needs for natural services, including but not limited to: drinking water quality and quantity; flood storage; air quality; production of food, fuel and fiber; soil stabilization; outdoor recreation in a natural setting; scenic views; plant and animal habitat and connections between habitat patches; species diversity; and such other natural services as the Task Force may recommend. The Task Force should consider natural services provided by and to neighboring towns.

Phase II: Assess the strengths, weaknesses, opportunities, and threats (the “SWOT” analysis) to the provision of each of these services.

Phase III: Develop plans to sustain each of the natural services for the long term and at the levels identified in Phase I; ensure that these plans are economically viable.

The Task Force shall draw upon the expertise of local residents; town staff; town boards, committees and organizations; government agencies; and non-profit organizations; and shall solicit public input and share the results of each phase of its work with the public through open meetings and, as required, in reports to the Town Council.

In making its recommendations the Task Force shall consider regulation, land protection, and incentive/disincentive programs as synergistic means to achieve the natural service requirements it identifies.

Finally, the Task Force shall develop time-phased cost estimates to implement the plans it develops, and it shall propose revenue sources and estimate their magnitude under current and projected conditions, to ensure the plan is economically viable.

### **REPRESENTATION:**

The “Task Force” shall consist of nine (9) voting members as follows:

One (1) appointed representative from the Londonderry Conservation Commission

One (1) appointed representative from the Heritage Commission  
One (1) appointed representative from the Town Council  
One (1) appointed representative from the Budget Committee  
One (1) appointed representative from the Recreation Commission  
One (1) appointed representative from the Planning Board  
One (1) appointed representative from the Londonderry Trailways organization  
Two (2) At Large representatives appointed by the Town Council

In addition the Task Force is encouraged to draw upon the expertise of other non-voting members expressing an interest in assisting the Task Force.

### **ORGANIZATION:**

Each respective committee or board shall notify the Town Manager of its appointees in writing on or before June 25, 2010.

The “Task Force” shall determine its own rules or order of business, unless otherwise provided by law or Town Charter.

The Town Council shall appoint a Chairperson, Vice Chairperson and secretary.

### **DUTIES / RESPONSIBILITIES:**

1. Hold meetings and keep minutes of any such meeting, in accordance with RSA Chapter 91-A.
2. Prepare a written report with findings and recommendations to the Town Council no later than March 4, 2011.
3. Act as liaison to the Town Council and other Town Boards and committees on issues relating to the project.
4. Maintain a permanent project file that at a minimum, includes:
  - A. Committee minutes;
  - B. Project plans, contracts and payment requests;
  - C. Project correspondence;
  - D. Other material as deemed necessary.
5. Provide periodic report to the Town Council and media.

To: Town Council  
To: Dave Caron, Town Manager  
From: Andre Garron, Community Development Director  
Subject: Economic Development Update  
Date: August 2, 2010

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Londonderry's overall economic development activity in regards to existing or new prospects has been slow. Londonderry has had a few development highlights with Stoneyfield Yogurt moving forwards with expansion plans, the recent groundbreaking ceremony of Falling Waters Office park, Vulcan Flex's retrofit of its new building off of George Ave. and Elliot Medical Facility completing the last phase of its building. In regards to Falling Waters, the groundbreaking ceremony went off very well. Two newspaper articles and an online article were written on this event. I think Mr. Radek Maly, owner of the site and Highland Forwarding, was very pleased with the turnout of our state representatives, Senator Carson, Executive Councilor Raymond Wieczorek and Londonderry staff (See attached picture).

### **Projects:**

- Pettengill Road- Staff continues to work with the Pettengill area property owners on the language of the deeds and easement for the new Pettengill Road location.
- Page Road/Rt.28 Intersection is close to completion. Roadway geometry is completed. Utility relocation, pavement marking and traffic signal installation still outstanding.
- Stonehenge/Litchfield/Rt. 128 intersection is also close to completion. Wearing course, pavement markings and signal activation is still outstanding.
- The new owners of Woodmont orchards held a mini-charrette this past June to solicit input from fed, state and local officials. It is my understanding that the owner will come back to Town in the fall to get the community's input on what it would like to see on the orchard land.

### **Funding projects:**

- EDA grant was submitted last month in the amount of \$4M (Londonderry would be eligible to receive 50% funding). Staff continues to work with REDC to refine its application.
- A Pre-Application was submitted for the Tiger II Funds. Londonderry may be considered a rural area which would make it eligible to receive 100% funding. Waiting for the feds to open the actual application process.
- Still data gathering regarding starting a Revolving Loan Fund (RLF). The purpose of this exercise is to see if this tool is a good fit for Londonderry. I am seeking to capitalize this fund at no expense to the Town. I met with LHRA,

Hampshire First Bank, REDC and spoke with CDFA about RLF and to examine at what level should Londonderry's RLF be capitalized for a town our size. I should have all data by September.

**Prospects:**

- Plastic container business
- International distributor
- Sign manufacturer
- Major retailer

**Marketing:**

- Staff continues to update the marketing site with the latest activities in town and data updates.
- Staff is working on creating a e-newsletter to add to the site and additional marketing material
- Staff is working with consultant and Pettengill Road landowners on collaborating on marketing strategy for that area.

## **FY 10 YEAR-END FINANCIAL REPORT OPERATING BUDGET (UNAUDITED)**

This review focuses upon the Town's operating budget, which is the prime driver of the Town's tax rate. Although other funds such as Special Revenue, Capital Reserve, Capital Funds and others are not subject to this analysis, all funds owned, created or maintained by the Town are included within the independent auditor's scope of responsibilities.

The Town's auditors recently began their review of Town financial records for the fiscal year ending June 30, 2010, and anticipate issuing the Town's Comprehensive Annual Financial Report later in the year. The CAFR will consolidate final, audited financial information for all funds.

In summary, due to the cooperative efforts of Town Department Heads, the Town Operating Budget is anticipated to end FY10 with a slight surplus. This surplus is a result of a turn-back of approximately 1.67% of the General Fund, which essentially was used to offset underperforming revenues. It is important to note that the results of the audit may produce significant differences, as application of excess property tax revenues and other accounting requirements may present a different overall financial picture. However, the information contained in this report presents a fair picture of Operating Budget performance in FY10.

**Expenditures** – Anticipating that the Town was going to experience some challenges on the revenue side, departments were directed to insure that the Town realized an unexpended balance of at least 1.25% of appropriations. Preliminary results indicate that the unexpended balance will be equal to 1.67% of appropriations, or about \$427,000.00.

Gasoline again contributed to budget challenges; when the FY10 budget was developed all were in concurrence that gasoline prices would remain modest. Although prices remain well below historical highs from a few years back, fuel prices have inched up again to levels exceeding those budgeted. In total, despite fairly consistent usage over the years, expenditures for fuel exceeded appropriations by \$46,000.00 in FY10.

Listed below are unaudited FY10 Expenditure results:

Department	FY10 Approved Budget	FY10 Expended	FY10 Balance	Percent Expended
Town Council	\$ 1,525.00	\$ 1,374.01	\$ 150.99	90.10%
Town Manager	\$ 405,888.00	\$ 378,973.63	\$ 26,914.37	93.37%
Moderator	\$ 300.00	\$ -	\$ 300.00	0.00%
Budget Committee	\$ 50.00	\$ -	\$ 50.00	0.00%
Town Clerk	\$ 469,460.00	\$ 436,398.18	\$ 33,061.82	92.96%
Supervisors of the Checklist	\$ 8,692.00	\$ 5,338.55	\$ 3,353.45	61.42%
Finance	\$ 641,960.00	\$ 637,813.65	\$ 4,146.35	99.35%
Assessing	\$ 387,457.00	\$ 383,503.12	\$ 3,953.88	98.98%
Information Technology	\$ 335,580.00	\$ 329,544.71	\$ 6,035.29	98.20%
Legal	\$ 120,000.00	\$ 90,864.97	\$ 29,135.03	75.72%
Zoning	\$ 40,065.00	\$ 37,776.15	\$ 2,288.85	94.29%
General Government	\$ 480,364.00	\$ 484,252.69	\$ (3,888.69)	100.81%
Cemetery	\$ 34,945.00	\$ 29,553.00	\$ 5,392.00	84.57%
Insurance	\$ 198,042.00	\$ 204,030.38	\$ (5,988.38)	103.02%
Conservation	\$ 3,500.00	\$ 3,416.31	\$ 83.69	97.61%
Police	\$ 6,500,195.00	\$ 6,480,655.81	\$ 19,539.19	99.70%
Fire	\$ 5,637,268.00	\$ 5,565,563.33	\$ 71,704.67	98.73%
Building	\$ 258,737.00	\$ 250,605.61	\$ 8,131.39	96.86%
Highway	\$ 3,206,446.00	\$ 3,076,454.93	\$ 129,991.07	95.95%
Solid Waste	\$ 1,839,663.00	\$ 1,827,510.65	\$ 12,152.35	99.34%
Welfare	\$ 205,836.00	\$ 138,737.23	\$ 67,098.77	67.40%
Family Mediation	\$ 27,893.00	\$ 26,115.40	\$ 1,777.60	93.63%
Recreation	\$ 144,417.00	\$ 140,498.85	\$ 3,918.15	97.29%
Library	\$ 1,236,179.00	\$ 1,236,130.67	\$ 48.33	100.00%
Senior Affairs	\$ 54,198.00	\$ 52,095.40	\$ 2,102.60	96.12%
Planning/Econ Development	\$ 455,137.00	\$ 449,081.10	\$ 6,055.90	98.67%
Debt Service	\$ 2,855,712.00	\$ 2,855,712.00	\$ -	100.00%
<b>Total Operating</b>	<b>\$ 25,549,509.00</b>	<b>\$ 25,122,000.33</b>	<b>\$ 427,508.67</b>	<b>98.33%</b>

**Revenues** – Non-property tax revenues reflect current economic activities: housing starts and other construction is down, interest on investments is virtually nil and there is some increasing economic activity such as motor vehicle purchases.

Motor vehicle permit fees are down \$157,000 from a year ago, although that decline is attributable to reduced activity from car rental agencies located here in Londonderry. That segment saw a 30% decline in registrations and a reduction in fee payments from \$1.623M to \$1.406M. Residents and other businesses contributed to a modest \$35,000 increase in revenues, although the staff registered 243 less vehicles (not including rental car agencies). Other under-performing areas include Building Permit Fees (-\$232,589) and interest income (-199,835).

It should be noted that property tax collections remain constant, with end of fiscal year collections of the July bill at 93.2%, 92.61% and 93.46% for 2010, 2009 and 2008 respectively.

<b>Revenue Source</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>% Rcvd.</b>
PILOT	\$ 574,122.00	\$ 574,122.00	\$ -	100.00%
Yield Tax	\$ 10,000.00	\$ 974.09	\$ (9,025.91)	9.74%
Gravel Pit Tax	\$ 9,500.00	\$ 10,815.72	\$ 1,315.72	113.85%
Interest & Costs on Taxes	\$ 250,000.00	\$ 284,588.16	\$ 34,588.16	113.84%
UCC Filings	\$ 9,000.00	\$ 5,130.19	\$ (3,869.81)	57.00%
Motor Vehicle Permits	\$ 5,893,506.00	\$ 5,736,360.25	\$ (157,145.75)	97.33%
Building Permits	\$ 356,211.00	\$ 123,622.00	\$ (232,589.00)	34.70%
Dog Licenses	\$ 15,080.00	\$ 26,389.50	\$ 11,309.50	175.00%
Marriage Licenses	\$ 3,955.00	\$ 4,085.00	\$ 130.00	103.29%
Other Permits & Fees	\$ 3,178.00	\$ 2,232.88	\$ (945.12)	70.26%
Reclamation Fees	\$ 16,810.00	\$ 15,625.00	\$ (1,185.00)	92.95%
Revenue Sharing	\$ -	\$ -	\$ -	
Meals & Room Tax	\$ 1,098,424.00	\$ 1,098,424.00	\$ -	100.00%
Highway Block Grant	\$ 518,173.00	\$ 497,598.00	\$ (20,575.00)	96.03%
Water Pollution Grant	\$ 56,825.00	\$ 56,825.00	\$ -	100.00%
Auburn Road Landfill Grant	\$ 75,000.00	\$ 44,201.64	\$ (30,798.36)	58.94%
Police Grants		\$ 13,000.00	\$ 13,000.00	
Zoning Review	\$ 53,040.00	\$ 16,839.97	\$ (36,200.03)	31.75%

Police Revenue	\$ 15,300.00	\$ 70,505.80	\$ 55,205.80	460.82%
Police Report Fees	\$ 2,000.00	\$ 2,575.00	\$ 575.00	128.75%
<b>Revenue Source</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>% Rcvd.</b>
Police Pistol Revenue	\$ 2,040.00	\$ 2,760.00	\$ 720.00	135.29%
Police False Alarms	\$ 8,000.00	\$ 6,100.00	\$ (1,900.00)	76.25%
Police Parking Tickets	\$ 2,550.00	\$ 1,125.00	\$ (1,425.00)	44.12%
Police Court Time	\$ 25,000.00	\$ 10,095.45	\$ (14,904.55)	40.38%
Police Testing Revenue	\$ 1,000.00	\$ 9,771.00	\$ 8,771.00	977.10%
Police Gun Storage		\$ -	\$ -	
Recreation Revenue	\$ 8,500.00	\$ 9,843.00	\$ 1,343.00	115.80%
Fire Dept Revenue	\$ -	\$ 8,525.00	\$ 8,525.00	
Fire Misc Revenue	\$ 21,500.00	\$ 22,457.00	\$ 957.00	104.45%
Ambulance Revenue	\$ 387,600.00	\$ 653,357.00	\$ 265,757.00	168.56%
Stump Dump	\$ 72,100.00	\$ 76,353.00	\$ 4,253.00	105.90%
Sale of Town Property	\$ -	\$ -	\$ -	
Interest Income	\$ 300,000.00	\$ 100,164.97	\$ (199,835.03)	33.39%
Other Insurance Reimbursement	\$ 32,000.00	\$ 52,020.24	\$ 20,020.24	162.56%
Grant/Donation Income	\$ 1,167,000.00	\$ 1,237,660.47	\$ 70,660.47	106.05%
Misc Revenues	\$ 53,540.00	\$ 63,732.30	\$ 10,192.30	119.04%
Town Aid Reimbursements	\$ -	\$ -	\$ -	
Impact Fee Revenue	\$ 263,000.00	\$ 263,000.00	\$ -	100.00%
Transfer from Sewer Fund	\$ 300,000.00	\$ 300,000.00	\$ -	100.00%
Transfer from SRF	\$ 165,000.00	\$ 165,000.00	\$ -	100.00%
Transfer from Capital Reserve			\$ -	
Transfer from Trust/Agency	\$ 81,500.00	\$ 81,500.00	\$ -	100.00%
Transfer From Cable	\$ 40,000.00	\$ 40,000.00	\$ -	
<b>Total Operating Revenue</b>	<b>\$ 11,890,454.00</b>	<b>\$ 11,687,378.63</b>	<b>\$ (203,075.37)</b>	<b>98.29%</b>

**SUMMARY** – The Town should expect a minimum positive contribution to fund balance of approximately \$224,000 from the operating budget only. Again, it should be noted that auditor adjustments may result in a different amount, and inclusion of other funds, including capital projects, will no doubt result in further adjustments. However, the above information demonstrates that proactive efforts by Department Managers has allowed the Town to weather the severely adverse economic conditions of FY10, resulting in the Town being in no worse financial condition than when it began the fiscal year on July 1, 2009.

1

**TOWN COUNCIL MEETING**  
**July 15, 2010**

2

3 The Town Council meeting was held in the Moose Hill Council Chambers, Town Hall, 268B  
4 Mammoth Road, Londonderry.

5

6 **PRESENT:** **Town Council:** **Chairman Paul DiMarco;** **Vice Chairman, Sean O'Keefe;**  
7 **Councilors:** **Mike Brown;** **Tom Dolan;** **John Farrell;** **Town Manager Dave Caron;**  
8 **Executive Assistant, Margo Lapietro.**

9

10 **CALL TO ORDER**

11

12 Chairman DiMarco opened the meeting at 7:00 PM with the Pledge of Allegiance. This was  
13 followed by a moment of silence for the men and women fighting for our country. The  
14 Chairman reviewed the emergency procedures and fire exits.

15

16 **PUBLIC COMMENT**

17

18 **Londonderry Police Chief Bill Hart – Byrne Grant** - Chief Bill Hart explained the grant  
19 which is administered by Rockingham County. The grant total is \$11K, which will fund a  
20 motorcycle radar, 6 new cruiser consoles, 2 additional LED light bars, and \$900 in maintenance  
21 tools for building repairs. Chairman DiMarco questioned if we need a specific model for the  
22 consoles. Chief Hart responded they would be for the Ford concept interceptor patrol cars that  
23 they are currently evaluating. **Councilor O'Keefe made a motion to accept the Byrne Grant,**  
24 **second Councilor Brown. Council's vote was 5-0-0.**

25

26 Chairman DiMarco talked about decorum that was brought up at the last council meeting.  
27 Councilors should wait for the Chair to recognize them before speaking; whoever is speaking,  
28 you should wait until they are finished; when you disagree with another Councilor, don't  
29 interrupt or raise your voices; when in a public hearing he said he would like to go to the Council  
30 first for their feedback and then go to the public. If a Councilor wants to question the public then  
31 go through the Chair to ask that question. He will then bring it back to the Council for final  
32 comments and vote. If it is not a public meeting and the public wants to speak, he said he will  
33 look for a Council consensus.

34

35 Councilor Brown reminded the public about the Code of Ethics process. He said several  
36 comments on a website allegedly accused a member of the Conservation Commission of being in  
37 violation of the code. He said that one of the website contributors stated that he wanted the  
38 Council to respond to his comment. Councilor Brown stated that Council was advised by legal  
39 counsel a long time ago that they should avoid those types of exchanges on any website or  
40 internet forums. He reminded people that we have an official procedure to follow if any resident  
41 feels that an ethics violation has occurred and it is available on the website and at Town Hall in  
42 the form of a complaint form. Town Manager Caron followed this up by saying that the Council  
43 would be notified of the receipt of any complaints, and staff would assist as requested in any  
44 investigation which will focus upon what, when, where and how, then attempt to identify why it  
45 occurred and that will be reported back to Town Council for any action they deem appropriate.  
46 Councilor Brown said website comments are not an appropriate means of communication

47 regarding this topic. Councilor O'Keefe stated if someone has a problem follow the procedures,  
48 slandering a person's character on a website is not appropriate.

49  
50 Councilor Farrell said the Londonderry Police Department (LPD) has received a letter from John  
51 Grennon a resident of Londonderry. His newborn son had experienced breathing problems and  
52 he thanked LPD for coming to his aid and saving the life of his son. He wanted the public to be  
53 aware of these kinds of things.  
54  
55

## 56 PUBLIC HEARING 57

58 **Councilor Brown made a motion to open the public hearing, second Councilor O'Keefe.**  
59 **Council's was vote 4-0-0.** (Councilor Farrell had briefly left the room.)  
60  
61

62 **Ordinance #2010-02 – Relative to Rezoning Map 15, Lot 87, Weymouth Road - Councilor**  
63 **O'Keefe made a motion to adopt, second Councilor Brown.** Town Planner, Tim Thompson  
64 was in attendance and explained this was a small parcel surrounded on three sides by AR-1  
65 Residential zoning. It is currently zoned commercial because there was a commercial use in the  
66 60's. The applicant is looking to develop the property as a single family home. The Planning  
67 Board found it is consistent with the Master Plan and recommends it be rezoned. Hearing no  
68 public input, the **Council voted 5-0-0.**  
69

70 **Ordinance #2010-03 – Relative to Rezoning Map 16, Lot 38, Old Derry Road – Councilor**  
71 **Brown made a motion to adopt, second Councilor O'Keefe.** T. Thompson said this was  
72 presented as a conceptual to the Planning Board on May 12, 2010. The applicant Chinburg  
73 Builders is looking to develop a conservation subdivision. This would be the first in  
74 Londonderry since the ordinance was developed in 2005. It is split zoned AR-1 & AR-1-II. He  
75 cited the reasons that make industrial development on this parcel very unlikely if not impossible.  
76 The Planning Board recommended it to be consistent with the Master Plan with the two  
77 remaining conditions listed in the memo from T. Thompson dated 6/10/10. Councilor Brown  
78 talked about the conceptual plan which T. Thompson elaborated on. Chairman DiMarco  
79 received a copy of the conceptual plans and stated that it has not gone through formal Planning  
80 Board approval yet. At that point traffic studies, etc. will be warranted. T. Thompson replied  
81 that they have already held a traffic scoping meeting with all involved, they will be performing a  
82 full traffic analysis. All items will be handled through the Planning Board process. Charles  
83 Derossi, 53 Old Derry Rd. said the industrial part can be developed, it is not impossible. It will  
84 result in more traffic. The land has a lot of water; they could maybe get 30 lots on the property.  
85 There is no benefit to town by having more housing in that area. He asked the Councilors to not  
86 change the zoning to allow this volume of cluster housing. Harry Anagnos 19 Auburn Rd. asked  
87 who is paying the taxes on the conservation land. T. Thompson said the details will be worked  
88 out at the Planning Board. Mr. Anagnos stated when 93 is developed than this land will be  
89 developed. He asked how much do we get back in taxes from land that is sold in current use. He  
90 stated that the property should be 1 acre of land to pay their fair share in taxes. Councilor Farrell  
91 asked T. Thompson if Mr. Chinburg in his presentation to the Planning Board was talking about  
92 \$180 – \$230K per house. Mr. Chinberg and his engineer were in attendance. T. Thompson said  
93 the conservation subdivision ordinance that allows for these half acre lots is a modification of the  
94 former planned unit development (PUD) ordinance that the town had on the books for several  
95 decades that also allowed lot sizes of ½ acre clustering of homes. It was a re-vamp of that

96 ordinance approved by the Council in 2005. Mr. Chinberg said the homes would be priced from  
97 low \$200K – low \$300K. Councilor Farrell said if you have 132 lots the average sale price  
98 would be \$250K. Councilor Farrell said that they are not work-force housing. T. Thompson  
99 responded that this particular builder is not proposing to utilize any of the advantage of the  
100 workforce housing ordinance. This would be a market rate development. Councilor O'Keefe  
101 asked why is the Town considering a subdivision that has less than an acre of land per house. T.  
102 Thompson responded it is allowed by our conservation subdivision. He said the former PRD  
103 ordinance which is on the books allows less than an acre and he continued to point out the  
104 properties in town that are in the PRD. Jean Shannon of Mallard Lane asked about the impacts  
105 to traffic in that area. T. Thompson said the traffic study has just been started and is not  
106 completed. Chairman DiMarco stated it will be addressed prior to the subdivision being  
107 approved by the Planning Board. C. Derossi, 53 Old Derry Rd. said we should leave the zoning  
108 the way it is, there is no benefit to the town to change the zoning. Each cluster house will add  
109 more children to the school system. Leave the zoning as it is and if they want to develop  
110 residential housing under the current zoning as it is, then that is their prerogative. Councilor  
111 Farrell asked T. Thompson if he could envision the property as being developed as a commercial  
112 piece of property. T. Thompson responded his opinion is no. Councilor Farrell asked if the  
113 property is going to be developed is it the best use; T. Thompson said the best use for  
114 development at this point in time is residential. Councilor Farrell asked if the zoning was not  
115 changed does he have the opinion that this piece of property will never be developed. T.  
116 Thompson responded that he would assume that at some point someone in the future may look to  
117 develop it in a smaller fashion than what is being proposed. At this point it would be speculative  
118 for him to predict what would happen in that situation. Councilor Dolan asked if this zoning  
119 change is not approved what are the ultimate options; T. Thompson stated it would be a smaller  
120 development with less infrastructure. Councilor Dolan asked him how many homes could be  
121 there with the current zoning, T. Thompson responded he does not know without having some  
122 preliminary engineering or a proposal. Jonathan Ring the engineer for the project responded  
123 they did not look at that. The total acreage according to the tax map is 211, 50% will be  
124 proposed to be in conservation. Councilor Dolan asked how much of the 211 acres is currently  
125 zoned residential. J Ring responded approximately half of it. Councilor Farrell asked T.  
126 Thompson if workforce housing would be good for that area, T. Thompson responded the  
127 density could be increased using the workforce housing ordinance; it would be up to a 25%  
128 density bonus in addition to what is there today. Councilor Farrell stated that we would be  
129 looking at 180 units, T. Thompson responded potentially yes. Councilor Farrell asked if this  
130 parcel would be eligible under our new PD ordinance as a 200 acre parcel, T. Thompson  
131 responded yes. Councilor O'Keefe said he would like to see what it could be built out to. There  
132 are impacts this will have. T. Thompson said the protections are in the two conditions stipulated  
133 in the ordinance. Councilor Brown said the Council and the Planning Board have already seen  
134 the PRD development. He asked what the feedback was that they got from the public when it  
135 was in front of the Planning Board. T. Thompson replied there was no support or opposition  
136 from the public. Councilor Brown asked would \$250K fit the median income, T. Thompson  
137 responded yes it would qualify for a HUD workforce housing requirement. Councilor O'Keefe  
138 questioned building in the area due to a large quantity of water and cited the Brookview  
139 development. T. Thompson responded the water in that area is not a natural water course stream,  
140 the flooding are not as great a concern but the usual analysis during the sub-division process will  
141 ensure that none of the properties will be affected by any future flooding. C. Derossi questioned  
142 why we want to increase workforce housing, we must qualify for houses under \$300K with the  
143 market prices in existence now. He said it is not right; we have to stop, leave everything the way  
144 it is. He said he is tired of the northern part of town being the dumping area; there are

145 ramifications to changing the zoning. H. Anagnost asked what area is the conservation area  
146 located in. Mr. Chinburg said the open space is being proposed in both the industrial and  
147 residential. H. Anagnost asked why was the land going to conservation. T. Thompson  
148 responded it is one of the requirements of the ordinance, open space has to be protected by some  
149 means and there are four options which he preceded to list. Mr. Anagnost asked about the taxes.  
150 T. Thompson responded the only way this land would not be taxable was if it was deeded to the  
151 town, if not deeded to the town it is still taxable. Chairman DiMarco further stressed that it will  
152 be proposed when it is a formal submission to the Planning Board, right now it is only  
153 conceptual. Councilor Dolan asked Mary Soares the Vice Chair of the Planning Board who was  
154 in attendance, what were the abutter's comments that were received. She said the only  
155 comments were the concerns about traffic and that the set-back would not be appropriate. The  
156 engineer explained the set-backs and the abutter seemed satisfied. The traffic study has not been  
157 done yet but they will address that before anything is approved. Sherry Radzelovage, 34  
158 Litchfield Road asked if the other cluster homes in town were split zoned. T. Thompson  
159 responded to his knowledge those other developments pre-date his employment with the town,  
160 there were no re-zoning associated with those. It is not unusual and it is not the first time that the  
161 town has re-zoned industrial or commercial land back to residential. S. Radzelovage asked what  
162 avenue we have to protect the good land instead of preserving the "mosquito pits". T. Thompson  
163 said that is why the Town revised the PRD ordinance which now requires a percentage of that  
164 conservation area to be viable upland area. S. Radzelovage said adding more houses create more  
165 of a burden on the town. **Council's vote was 3-2-0.**

166  
167 **Ordinance #2010-04 – Relative to a Zoning Amendment to Update building Code**  
168 **Regulations to the 2009 State Building Code – Councilor O'Keefe made a motion to**  
169 **adopt, second Councilor Brown.** T. Thompson said the Town uses the state building codes  
170 and are updating our building code to be consistent with the state. Hearing no public comment,  
171 **Council's vote was 5-0-0.**

172  
173 **Councilor Farrell made a motion to exit public hearing, second Councilor O'Keefe,**  
174 **Council's vote was 5-0-0**

175  
176 **OLD BUSINESS**  
177

178 **SAFER Grant – Councilor Farrell made a motion to allow public comment, second**  
179 **Councilor O'Keefe. Council's vote was 5-0-0.** Chief MacCaffrie explained that the  
180 SAFER grant allows the department to increase staffing to the appropriate levels. The  
181 federal government will pay for the first two years of the program. The Council at the  
182 prior meeting requested a financial assessment of hiring 1-8 employees. Council also  
183 requested a comparative analysis of fire/EMS services in other communities and all  
184 requests have been provided. Councilor Brown singled out Merrimack which has a  
185 population equal to Londonderry and pointed out that they have 3 less staffing; their  
186 service calls are much less than Londonderry. Chief MacCaffrie said the difference is  
187 about coding calls. The police do the dispatching for Merrimack and their service calls  
188 and fire calls are different systems than ours. Councilor Brown asked how would less  
189 than 8 improve our situation. Chief MacCaffrie responded we man 3 stations, Merrimack  
190 mans 2, 4 people would improve our operations. Councilor Brown said if we are  
191 awarded the grant it will restrict anything we can do to uniformed personnel for three  
192 years. He asked if the non-uniform division could be re-aligned. Chief MacCaffrie said  
193 the in the previous grant they did not say anything about that but he has not received any

194 of the particulars about this grant yet. Councilor Brown asked how many non-uniformed  
195 personnel we have, the Chief responded 8. Councilor O'Keefe asked the Town Manager  
196 how short is the funding from the state. Town Manager Caron responded the Town will  
197 receive \$110K less in room and meals tax revenues, plus the increased retirement cost  
198 share is about \$200K, half of that has to be absorbed in the police budget. Councilor  
199 O'Keefe asked State Representative Al Baldasaro if he foresees anymore losses. A.  
200 Baldasaro responded yes on the school side we stand to lose about \$1.7M. On the town  
201 side the school will get hit with more on the retirement. Councilor O'Keefe questioned if  
202 it was a good idea to respond to the Elliot which had 300 calls because it takes the  
203 ambulances out of commission. Chief MacCaffrie responded they are a taxpayer like  
204 everyone else who is entitled to a service; we have been trying to accommodate them as  
205 best as we can. The airport is the same except we don't transport as much. Councilor  
206 Dolan asked if the comparative numbers by community of the revenues is the net cost,  
207 Town Manager Caron said they are budgeted on a gross basis. Councilor Dolan asked if  
208 we have a feel for what revenues we generate? Chief MacCaffrie said based on EMS  
209 calls the revenue generated is about \$500K. Councilor Dolan compared the budgets  
210 between Merrimack and Londonderry and ours is a little under \$26M, Merrimack's is  
211 over \$34K more on their town budget. Often the 'bucketing' of expenses can be very  
212 unique in each community, with Merrimack spending 30% more on their budget than we  
213 are they are finding more ways to 'bucket' fire and EMS expenses that we are not seeing  
214 in these numbers. Chief MacCaffrie said their police do all the dispatching, they do have  
215 a lot of roads but they don't have an airport, a power plant, a lot of industrial business,  
216 their locations are easily covered. Councilor Farrell asked the Chief if he would be happy  
217 with 4, the Chief said he is happier with 8. Chief MacCaffrie stated that it is the decision  
218 of the Council how many additional personnel he can apply for. According to the  
219 percentages there is a better chance of being awarded a grant if the Town applies for 8.  
220 Councilor Farrell asked if you receive funding for 4 will it allow to put a third ambulance  
221 on the shift, will that increase our revenue. Chief MacCaffrie responded it will allow us  
222 to staff our second ambulance on a full time basis. Councilor Farrell asked if our mutual  
223 aid calls drop under that scenario, he responded it will drop and will increase our  
224 revenues. Councilor Farrell asked if we get the grant can we say no to it, the Chief  
225 responded yes we can. If we turn it down there is a likelihood we would not be  
226 considered for future grants. Councilor O'Keefe asked the Town Manager how much  
227 time staff spends getting collections for ambulance calls. He responded very little, the  
228 Town contracts with a firm to manage collections of ambulance fees. Carol Connolly, 18  
229 So. Parrish Dr asked what the tax rate will increase to if we hire 8 additional fireman.  
230 Councilor Brown said for 8 firefighter/EMT's, for a \$350K homeowner it will be \$58, for  
231 8 firefighter/paramedics it would be \$73 for the same home assessment. The impact  
232 would be \$29 and \$36 for 4. She said it is a "no brainer" to get 8 firefighters, go for it  
233 now. Mary Soares, 17 Gail Road questioned if the taxes will go up for the first 2 years.  
234 Town Manager Caron said there will be some minor expenses but the impact will be in  
235 the third year. M. Soares said we are paying for it in our taxes that we pay to the federal  
236 government. She said for two years we are getting the training, let the government pay  
237 for it, we will be picking up the cost for people already trained. She encouraged Council  
238 to go along with hiring 8. Chris Navarro, 2 Woodbine Drive said she is not in favor of  
239 hiring 8 firefighters. She said she looked at it as an adjustable rate mortgage, it looks  
240 good now but when the full cost comes up in two years on top of other losses in state  
241 revenues, losses of business revenues we can't afford 8 additional people. Sherry  
242 Radzelovage, 34 Litchfield Rd said after the two years the 8 employees will be our

responsibility. She questioned the need if we are existing fine with what we have now. If we are unable to reduce the union force for the first 3 years per the government, the union will be in control and we will be unable to reduce staff. If we add 4-8 will we be asked for additional cars and trucks, how will having 1 more person per call make a difference? Councilor Farrell said at the last presentation the Council asked what the attrition rate was because we know we will have people retiring. This grant allows for the Chief to plan for the future to be prepared at the least cost to have more people. The Chief said this is an opportunity to gain future employees and increase our services to the town. He said they handle priorities on a day-to-day basis. He explained how many simultaneous calls they get and said the NFPA standard is 4 employees per engine. Councilor Farrell said we have 3 years to get 4 people trained, we will lose people to retirement and injury. S Radzelovage said once they are hired, they are there forever, this is not good timing, the money per year does not include soft costs. She suggested just hiring 2 people rather than hiring 4 as required for the grant. Kathy Wagner, 7 Fiddlers Ridge Rd. said she does not want her taxes to go up but she does not want to be the 3rd call waiting for back-up. She asked the Council to be pro-active. Elijah Mistovitz, 5 Leland Circle said we should focus on the 3<sup>rd</sup> year for the rest of our lives we will be paying for these employees. We can't afford the salaries, the benefits package, the retirement is not sustainable there is increased tax liabilities to taxpayers. We should not be considering hiring additional firefighters; it is not realistic in this economy. Jim Boller, 57 Mammoth Rd. said this year the National Institute of Standards and Technology released a study on firefighter safety and resourced deployment. He quoted the study and running a 4-5 person crews is more effective and safer than less. He said the baseline for a minimum crew number which would yield the highest safety factor is a 3 person crew. Our fire department would be adequate based on the safety standard. He spoke about response time and said that the engine is out of service in some cases because of staffing levels. He is in support of the SAFR grant with 4 additional firefighters. Jim Radzelovage, 34 Litchfield Dr said he is pleased with the service being provided for the budget that is being used. He said he does not see any reason to commit to the grant because we are performing OK as it is. Martin Srugis, 17 Wimbleton Drive asked if we currently are running unsafe shifts. Chief MacCaffrie responded the Town is currently operating under the standard. M. Srugis asked how much the population increased from 2002 to now. Councilor Farrell said the school enrollment has gone down and the population has been flat. M. Srugis asked if the current response time will increase with additional staff. Chief MacCaffrie said they meet the national standard requirements and the additional staffing will allow them to move pieces around in a timely fashion. Councilor Farrell asked what is the change in call volume from 2002 to now. Chief MacCaffrie responded he only went back to 2005 and they responded to 2,586, in 09 they handled 3,113, in 2010 they have responded to 1,772 through 7/1/10. M Srugis asked if we increase employees will it give us better insurance rates. Chief MacCaffrie responded yes it will reduce insurance by \$9.00 for residential \$30.00 for commercial. M. Srugis said he would prefer not going with the SAFR grant and go through the regular budget process to ask for additional personnel. Al Baldasaro, 41 Hall Rd, said he does not support the grant because the town can't afford it. He said we should get out of the ambulance service and go back to volunteer call firefighters. Manchester is saving thousands of dollars by using a private ambulance service. He also said we should stop routinely sending out fire trucks with ambulances. Pauline Caron, 369 Mammoth Rd. said last year the Town Council did not approve the SAFER grant because of the economy, this year it is worse. A level funding budget will not happen

with the SAFR grant. The soft costs for the first 2 years for 8 firefighters will cost the taxpayers. She proceeded to list the yearly costs. She suggested contracting out the ambulance services. Tom Freda, 35 Buckingham Dr. asked the Town Manager about a grant to hire police officers that was decided at town meeting. He asked why this is any different. Town Manager Caron said that grant went to town meeting for two reasons: there was a required local match and the Council at that time decided to put the issue to the voters on a separate warrant article. T. Freda questioned the Chief about the 200-300 calls this year to the Elliot. He questioned if the Elliot has caused a disproportionate increase in ambulance service, the Chief responded yes. T. Freda asked if we can tell them to get a private ambulance. The Chief responded the Council could have a discussion with them. Councilor Farrell said those conversations came up on the Planning Board, people show up there, they should have called 911 or should have gone to an emergency room. If the Elliot contracted out their own services they would get there slower than we would get there. T. Freda asked about the shift coverage and the use of over-time. Rich Murphy, 14 Hardy Rd. asked how a call is covered. The Chief said they send the closest engine, the ambulance responds from Central. R. Murphy asked if the police respond as well, he said they do. R. Murphy asked the Town Manager if the ambulance generates profitable revenue. Town Manager Caron stated that if you make the presumption that you are going to not transport, the town will still be sending firefighters to medical emergencies. The only cost is staffing the ambulance and buying and equipping the ambulance. Under that scenario it is a profitable venture for the town. If we do respond but do not transport then we would save money by not buying ambulances. R. Murphy suggested the town look at contracting out ambulance services. Daniel Bouchard, 8 O'Connell Rd. said he hasn't seen the Londonderry Fire Department ever get a grant for personnel, the Londonderry Police Department has. For \$75.00/yr he said he has no problem. James Shannon, 12 Meadow Lane said 8 additional firefighters is a 20% increase in the force. By year three the salary for the 8 firefighters will exceed \$700K. 20% of citizens are struggling to pay taxes they don't need the added burden. Keith Tharp 245 Winding Pond Rd. said he is in favor of hiring 8 firefighters. He asked if it is Derry's responsibility to provide mutual aid. Chief MacCaffrie said it is a mutual aid agreement with surrounding communities. Councilor Dolan read an e-mail received from Steve Young. He was not in favor of the grant George Herrmann also sent an e-mail stressing accepting the SAFR grant and offered ideas as to how to cut costs. Helen Maynard, 10 Wilson Rd. asked the Chief how many people does he anticipate retiring in the next 3 years, he responded 6 will be eligible. She questioned if the anticipated increase on taxes was just salary, the Chief responded it included salary and benefits. H. Maynard asked what is the town's responsibility if that person leaves, is laid-off or retires. Town Manager Caron explained if a person is laid-off the town would have some unemployment compensation responsibilities. He explained that the town pays a certain percentage of employees salary towards retirement; once they are no longer employed the Town is not responsible to further pay into the system. Kathy Wagner, 7 Fiddlers Ridge Rd asked if the 200 calls to the Elliott generate revenue, the Chief responded yes. K. Wagner asked if they pay taxes and how much it is, he responded they do pay taxes and generate revenues. K. Wagner said she is not comfortable telling the Elliot we will not provide service. Al Baldasaro asked the Town Manager if we are in the black operating the ambulance service; he responded if you consider the amount of money the Town actually collects, that no staffing reductions would take place, against the cost to buy and maintain the ambulances, yes the service is profitable. Councilor Farrell answered K. Wagner's question about Elliot paying taxes, they are assessed at \$16M generating

341 \$320K in taxes. Councilor Dolan said he was struggling with a 25% increase in the call  
342 rate and the ability to still have a safe work environment. Chief MacCaffrie said staff  
343 works smarter and harder at adapting and overcoming those issues every day. Councilor  
344 Dolan said in the third year and beyond we can stop or reduce the number of vacation  
345 substitutes to reduce the over time. He is in favor of going to a 4 person grant with the  
346 plan that in year three and beyond we will make this as close to revenue neutral as  
347 possible through additional revenues and additional reductions in other parts over time  
348 even in other departments in the town. Public Safety is most important, it can be revenue  
349 neutral. Councilor Brown said there is no more expensive items to add to our budget  
350 than additional personnel. If there is a consensus with the current Council to apply for  
351 the grant and it is approved without offering the taxpayers with an offset is not good. We  
352 should be looking for a reduction in personnel, services, and out sourcing ambulance  
353 services. We should direct our Town Manager to start looking at outsourcing. 8 is not  
354 reasonable, 4 is difficult. The \$340K in year three which will be in 2012; that Council  
355 will be faced with making the hires revenue neutral. If we receive the grant we should  
356 give direction to the Town Manager to come up with the \$350K in three years. Councilor  
357 Farrell said he is in favor of 4, we need to look at other alternatives, our responsibility is  
358 to protect lives. Our community is growing older which is evident by the calls.  
359 Councilor O'Keefe thanked the people who spoke tonight. He said he is fiscally  
360 conservative, the Council has directed the Town Manager to come in with a level budget.  
361 He said there has to be an offset we can't keep adding salaries. He said he is concerned  
362 about doing something; this Council has to act and be responsible to the people who  
363 elected us. Chairman DiMarco said his highest priority is public safety, 4 is better than 8,  
364 he would prefer 8 but he said they will not reach a consensus on that number. He said he  
365 does not think that private ambulance service will work, but it is something we should  
366 look to in the future. We might not be able to level fund this year without significant  
367 changes. He said he is open to discuss where the \$350K offset will be found.  
**Councilor Farrell made a motion to authorize the Chief to apply for a grant for 4**  
368 **additional personnel, second Councilor Dolan** Council's vote was 5-0-0. A recess  
369 was called at 10:25 PM. The meeting reconvened at 10:30PM  
370  
371

## NEW BUSINESS

372 **Review of Draft 2010 Open Space Task Force Charge** – Mike Speltz from the Conservation  
373 Commission said that the 2001 Open Space Plan was a request to find what properties were  
374 available to buy and what the priorities were. The 2005 plan focused on natural resources; where is  
375 it in town and how do we connect it together. This charge asks the question how much is enough  
376 and what other services we need. Another question is how do we secure them which is a mixture  
377 of three things; regulation, incentives and disincentives, and funding programs. Councilor Dolan  
378 said he was looking for a more technical interchange with the presenter and the commission. The  
379 public comment could be a subsequent meeting. He said he would rather have a technical review  
380 and another meeting to devote that to the public. Councilor Brown asked if the new charge is  
381 coming about because of the goal that this Council agreed to in March. The goal was about  
382 forming a brand new Open Space Taskforce that was a lot more than a new charge. We agreed to  
383 a goal of a review of the taskforce. M. Speltz said they responded to what they read in the  
384 newspaper about a review of the Open Space Plan. The Open Space Plan calls for a review every  
385 5 years and that is what it was intended to do. Town Manager Caron said he will forward the  
386 Council's goal to Mike Speltz.  
387  
388

## **OLD BUSINESS CONTINUED**

**Solid Waste Disposal Options - Public** Works Director, Janusz Czyzowski and Donna Limoli, Administrative Assistant were in attendance to provide information on an extra pick-up at Christmas, the cost of a bulk pick-up and the possibility of having 96 gallon containers available. A one time pick-up at Christmas would involve about 120 tons of material at a cost of \$10K just to dispose of the material. The cost to pick-up and dispose would amount to approximately \$23K for the one pick-up. Allied said they have had no experience with bulk pick-up one time around tow, however it could be in the range of \$100 -\$153K. The Town is under agreement with Allied for 65 gallon barrels. Currently there are 7,615 households who receive 65 gallon barrels and 30 families purchased additional barrels. The additional cost per barrel could be \$105.00 – \$110.00. Councilor Farrell clarified that to upgrade to a single 96 gallon barrel it will approximately cost \$105 the first year, and \$41.18 the following years. J. Czyzowski cautioned that the 96 gallon barrel is very substantial. Paul Margolin, Chairman of SWAC said so much was discussed tonight dealing with how do we make cuts. He asked if there is an appetite for spending money for more services. Councilor O’Keefe clarified that Council talked about getting a cost associated with the larger barrel as an option because it was brought up by many residents to get the 96 gallon barrel. P. Margolin asked if the Council supported having an extra week of trash and a bulk waste pick-up. Councilor Farrell said nobody wants to spend an extra \$2K for an extra pick-up. The consensus was to support the last option of a 96 gallon container. P. Margolin said it was the consensus of the committee not to do options 1 & 2. The object is to reduce trash; by offering the larger containers you are encouraging more trash. It is revenue neutral. He brought up the issue of providing additional barrels to larger families. He said a family of 6-8 members would get the 96 gal free. He said he has doubts that 20% of the population would be willing to pay for the 96 gallon, he said that is highly unlikely.

## NEW BUSINESS

**Resolution #2010-18 – Relative to Awarding a Contract to Expand Pillsbury Cemetery –**  
Councilor Dolan made a motion to adopt, second Councilor O’Keefe. Council’s vote was 5-0-0.

**Resolution #2010-19 – Relative to renaming the Class VI portion of Spring Road located between Kitt Lane and Hovey Road -** Councilor Dolan made a motion to accept and schedule the public hearing scheduled for 8/2/10, second Councilor O’Keefe. Council’s vote was 5-0-0.

**Resolution #2010-20 – Relative to renaming the Class VI portion of Spring Road located between Trolley Car Lane and I-93 – Councilor Dolan made a motion to accept and schedule the public hearing scheduled for 8/2/10, second Councilor O’Keefe. Council’s vote was 5-0-0.**

## APPROVAL OF MINUTES

**Minutes of Council's Public Meetings of 06/21/10.** Chairman DiMarco said he contacted M. Lapietro and made some changes. **Councilor Dolan made a motion to accept as modified, second Councilor O'Keefe.** Council's vote was 5-0-0.

439 Chairman DiMarco stated he had Non-Public Meeting Minutes from 4/14/10, 6/7/10 and  
440 **Councilor Farrell made a motion to approve all the meeting minutes as presented**  
441 **and to seal the minutes indefinitely. Second Councilor O'Keefe. Council's vote was 5-0-0.**  
442

443 **OTHER BUSINESS**  
444

445 **Liaison Reports -** Councilor Brown said the Londonderry Arts Council sent him information  
446 about repairs needed at the bandstand and he forwarded them to the Town Manager. The Town  
447 Manager will come back with a summary of repairs to be funded by the Maintenance Trust Fund.  
448

449 **Town Manager Reports -** Town Manager Caron said the Manchester/Boston Airport is  
450 seeking proposals for a law enforcement contract effective 7/1/11. The town is engaged in that  
451 process to have the Londonderry Police Department continue servicing the airport. The  
452 consensus of the Council was to pursue the proposal. He said Old Home Day is coming up and  
453 he keeps getting calls to see if we are spraying for mosquitoes. He said in the past if a threat for  
454 EEE and West Nile Virus exists then spraying will take place. Spraying cost approximately  
455 \$3,600. The consensus was to not spray unless a health threat presented itself. The N/W fire  
456 station project is proceeding smoothly, and he explained the reimbursement process. Margo  
457 Lapietro questioned if the Councilors wanted her to spend \$250 for American Flags to be passed  
458 out during the Old Home Day Parade. The consensus was to buy the flags.  
459

460 Chairman DiMarco talked about the airport purchasing the Highlander Inn and the fact that the  
461 town will be losing \$25K in property taxes, do we have a concern that land will not be taxable  
462 anymore. Town Manager Caron said the Town is concerned with the loss of revenue but is  
463 outside of the Town's control.  
464

465 **Board/Committee Appointments/Reappointments -**  
466

467 **Resignation of Marilyn Hamm as Town Historian -** Chairman DiMarco thanked her for her  
468 many years of service. The possibility of a successor was discussed and it was decided to  
469 contact Marilyn for her feedback. **Councilor Farrell made a motion to accept the resignation,**  
470 **second Councilor O'Keefe. Council's vote was 5-0-0.**  
471

472 Chairman DiMarco said he was asked to participate in a memorial to Matthew Thornton in  
473 Merrimack. It was suggested that they contact Carol Mack the principal of Mathew Thornton  
474 School to see if she would be interested in attending the memorial.  
475

476 **ADJOURNMENT**  
477

478 **Councilor O'Keefe made a motion to adjourn at 11:23 PM, second Councilor Farrell.**  
479 **Council's vote was 5-0-0.**  
480

481 Notes and Tapes by: Margo Lapietro Date: 07/15/10  
482

483 Minutes Typed by: Margo Lapietro Date: 07/20/10  
484

485 Approved; Town Council Date:  
486

